



## Communications Assistant: Video Production

**Employment Classification:** Part-time, averaging 10 hours/week

### **Qualifications:**

1. Active relationship with Jesus Christ and a member of a Christian church
2. 3+ years of professional video experience
3. Knowledge of video equipment, hardware, and software

### **Responsibilities:**

1. Oversee production of all video content for worship, promotional needs, testimonies, events, and specific ministries including our school
2. Execute our live-streaming strategy including the onsite execution for worship and other events
3. Maintain video archiving database
4. Assist the Director of Communications with all multimedia initiatives
5. Train and mentor volunteers in operating equipment and tasks for worship and events

### **Accountability:**

Immediate accountability to the Director of Communications

**Schedule:** Flexible during the week; most Sunday mornings required